

EFRS

EUROPEAN FEDERATION OF RADIOGRAPHER SOCIETIES

CONSTITUTION

EFRS CONSTITUTION

INTRODUCTION

NAME AND REGISTRATION

Article 1

PURPOSE AND ROLE

Article 2

CORPORATE YEAR

Article 3

MEMBERSHIP

Article 4

MEMBERSHIP FEE

Article 5

TERMINATION OF MEMBERSHIP

Article 6

BOARD OF MANAGEMENT

Article 7

DURATION, END OF BOARD MEMBERSHIP

Article 8

DECISION-MAKING OF THE BOARD

Article 9

TASKS AND EXECUTIVE AUTHORITY

Art. 10

REPRESENTATION

Art 11

ANNUAL REPORT AND JUSTIFICATION

Article 12

ANNUAL GENERAL MEETING

Article 13

CONVOCATION AND ADMITTANCE

Article 14

RIGHT TO VOTE AND DECISION-MAKING

Article 15

PRESIDENCY

Article 16

INTERNAL RULES

Article 17

CHANGING THE CONSTITUTION, MERGE AND
DIVISION

Article 18

Article 19

Article 20

DISSOLUTION

Article 21

FINAL PROVISION

Article 22

Annex 1 - List of founding societies in 2008

INTRODUCTION

The founding of the Federation is agreed upon by 29 professional societies that represent radiographers in the geographic continent of Europe as a result of a meeting in Prague on the 17th of November 2007.

NAME AND REGISTRATION

Article 1

1. The name of the Federation is: European Federation of Radiographer Societies.
2. The abbreviated name is: EFRS.
3. The Federation is legally established and registered in Utrecht, the Netherlands.

PURPOSE AND ROLE

Article 2

1. The role of the EFRS is to represent, promote and develop the profession of radiography in Europe, within the whole range of medical imaging, nuclear medicine and radiotherapy and moreover everything that is directly or indirectly related or beneficial to this role, everything in the broadest meaning.
2. The Federation will fulfil this role by:
 - a. undertaking all actions in order to generate influence on European policies and negotiating with European bodies about all issues that may be of relevance for the profession;
 - b. stimulating inter-state professional cooperation throughout Europe in scientific, technical, ethical, organizational and labour areas by facilitating the exchange of information between member societies;
 - c. promoting patient safety and radiation protection;
 - d. promoting the use of the EFRS reference code of ethics;

- e. developing European standards of professional practice;
 - f. promoting evidence based practice and the principle of 'science in society';
 - g. promoting harmonisation of initial and post-graduate education;
 - h. facilitating free movement of radiographers;
 - i. cooperation with other organisations with similar objectives;
3. The Federation is a non-profit organisation;

CORPORATE YEAR

Article 3

The corporate year coincides with the calendar year.

MEMBERSHIP

Article 4

1. The Federation has full members.
2. Membership is open for corporate bodies that meet the criteria for membership as agreed in the EFRS internal rules.
3. The Federation has affiliated members.
4. Affiliated members are those who commit themselves to pay a contribution, to be yearly agreed by the General Assembly, and have been accepted as such.
5. The Board keeps a register with names and addresses of all members.
6. Members have the obligation to inform the Board immediately in case of changes.

MEMBERSHIP FEE

(see also chapter II.8 internal rules)

Article 5

1. The General Assembly – on a proposal from the Board – can decide about payment of a membership fee by the members. They can be classified in categories that pay a different fee.
2. The Board is empowered, in special cases, to exonerate members, partly or completely, from the obligation to pay the membership fee.

TERMINATION OF MEMBERSHIP

(see also chapter II.9 internal rules)

Article 6

Membership ends:

- a. with the dissolution of the member organisation;
- b. on request of the member organisation;
- c. on cancellation by the Federation;
- d. by expulsion;
- e. by bankruptcy or moratorium of the member organisation.

BOARD OF MANAGEMENT

(see also chapter III.4 internal rules)

Article 7

1. The Board consists of five persons. Only private individuals are eligible for appointment. Appointment to the Board is made by the General Assembly, following a nomination process. From the member organisations those persons are eligible for a Board position, which directly or indirectly manage the member organisation, or those who are recognized by the member organisation as their representative.
2. The nomination and election procedures are laid down in the EFRS internal rules.
3. Board members do not receive any remuneration for their work.

4. The General Assembly can decide to allocate a reasonable attendance fee.
5. The remunerations as described in nr. 4 will be shown and be explained in the annual financial report of the Federation.

DURATION, END OF BOARD

MEMBERSHIP

Article 8

1. Every Board resigns three years after appointment. A resigning Board member can be re-elected for one consecutive term.
2. Membership of the Board ends:
 - a. on his/her request;
 - b. at the end of the term;
 - c. on losing the capacity on which he/she was elected.
3. In the absence of a Board member the remaining Board members are charged with the government of the Federation. If one or more Board members are absent the remaining Board members form an empowered Board. Vacancies have to be fulfilled in the next annual general meeting at the latest.

DECISION-MAKING OF THE BOARD

Article 9

1. The Board decisions are made with a simple majority of valid votes, unless mentioned otherwise in the constitution. Every Board member has one vote. A decision can only be taken if the majority of the Board members is present or represented in the meeting. In the case of equality of votes, the proposal is rejected.
2. The Board can also decide (written) outside meetings, provided that all Board members have expressed their opinion on the proposal (written). This includes written communications via

digital means.

3. The deliberations of the meeting are laid down in minutes. The Board may decide to limit record keeping to an action list.

TASKS AND EXECUTIVE AUTHORITY

Art. 10

1. The Board is charged with the management of the Federation. As such, and well described, the Board can delegate one or more executive authorities to others. Those who execute these authorities act in the name and under the responsibility of the Board.
2. Legacies can only be accepted with the right of inventory.
3. The Board is competent to decide about agreements to obtain, sell and encumber goods. The Board is not competent to sign agreements in which the Federation stands surety or binds itself as per capita co-debtor or guarantee for a third-party.
4. Annually, before a point in time to be defined, the Board draws up a policy document with the related budget estimate, to be approved by the General Assembly.

REPRESENTATION

Art 11

1. The Federation is represented by the Board. Besides, the Federation can be represented by two Board members acting together.
2. The Board can decide to empower one or more Board members or third persons to represent the Federation within the limits of this mandate. The Board can moreover decide to confer a title upon the empowered person.

3. The Board will register an ongoing empowerment with the Chamber of Commerce
4. If a Board member has conflicting interests in connection with his/her work for the Federation, he/she can nevertheless represent the Federation, unless the General Assembly appoints another person.

ANNUAL REPORT AND JUSTIFICATION

Article 12

1. The Board is obliged to administer the financial affairs and all other activities of the Federation and to keep the documents and data carriers in such a way that these can clearly and at any time demonstrate the rights and obligations of the Federation.
2. The Board will present its annual report on activities and policies in an annual general meeting, within 6 months after termination of the corporate year, unless the General Assembly has agreed an extension of this term.

The Board will present the balance sheet and the assets and liabilities document with an accompanying explanation for approval to the General Assembly. These documents are signed by the Board members. If the signature of one or more of them is missing, this will be recorded along with a statement about the reason.

3. The General Assembly will yearly appoint a financial committee from its members. Those persons cannot be member of the Board. The financial committee scrutinizes the financial documents as mentioned under 2 above and reports its findings to the General Assembly.
4. If the investigation of the financial documents requires specialist bookkeeping knowledge, the Financial

Committee may, after approval by the Board, seek assistance of an expert at the cost of the Federation. The Board is bound to provide the financial committee with all information needed for their work and to show them on request the books and other data carriers of the Federation.

5. The Board is obliged to keep the documents whether in paper or in electronic form as mentioned in nr. 1 and 2 for a period of 7 years.

ANNUAL GENERAL MEETING

Article 13

Every year, within six months after the termination of the corporate year, the Annual General Meeting is organised, unless the General Assembly has agreed with prolongation of this term.

CONVOCAATION AND ADMITTANCE

(see also chapter II.3 internal rules)

Article 14

1. The Annual General Meeting is convened by the Board, with a written notice of the meeting sent to the addresses of the members as kept in the member register, at least 14 days beforehand, not counting the date of the notice and the date of the meeting. The notice of meeting can also be sent out electronically in a readable and reproducible message to the address that is made known to the Federation.
2. Together with the details of the meeting, the matters for discussion are mentioned in the notice.

RIGHT TO VOTE AND DECISION-MAKING

(see also chapter IV internal rules)

Article 15

1. All members, with the exception of any suspended, at the time of the meeting, have the right to vote. Every member is entitled to one vote. Any member

can arrange for another member to carry a vote on their behalf, by giving a written proxy to this other member. Each member can only carry one proxy.

2. Decisions are taken by a simple majority of votes, unless specified otherwise in this constitution. Blank votes are considered as not having been put forward.

PRESIDENCY

Article 16

The Annual General Meeting is led by the chairperson of the Board.

INTERNAL RULES

Article 17

1. All that is deemed necessary can be regulated in internal rules. The internal rules cannot contain clauses that are contrary to the constitution.
2. The internal rules are agreed upon and changed by the General Assembly. The following two articles with regard to changes in the constitution apply equally to the approval and changes of the internal rules.

CHANGING THE CONSTITUTION, MERGE AND DIVISION

Article 18

1. The constitution of the Federation can only be changed by a decision of the General Assembly, a General Meeting having been called with the statement that changes will be proposed in the meeting.
2. At least 14 days before the meeting a copy of the proposed changes, in which the exact wording is given, has to be available for inspection in an appropriate place, until the end of the meeting day.
3. A decision to change the constitution can only be taken by two thirds

of the member organisations, notwithstanding the number of organisations present in the meeting.

4. What is mentioned in this article equally applies to a proposal to merge or divide.

Article 19

The regulations in article 18 do not apply when all members with voting rights are present in the meeting and accept the proposal unanimously.

Article 20

The changes of the statutes come into force after being laid down in a notarial document. Every Board member is individually empowered to sign this document.

DISSOLUTION

Article 21

1. The Federation can only be dissolved by a decision of the General Assembly. In a first meeting the dissolution is announced and discussed. In a second meeting at least six months and at most nine months after the first meeting the official decision will be taken. The decision to dissolve can only be taken by two third of the member organisations, notwithstanding the number of organisations present in the meeting.
2. Following the decision to wind up the Federation, the organisation will continue to be managed as long as is needed for the settlement of its finances. In documents and announcements "in liquidation" has to be added. The settlement ends when the Board agrees that all obligations are discharged and all assets have been disposed correctly.
3. The Board members settle the capital of the Federation. They stay subject to the rules with regard to the Board. All other constitutional provisions stay in force, as far as possible in the

dissolution period.

4. On dissolution the General Assembly will decide on the destination of the EFRS assets, seeking beneficiaries that harmonize most with the aims and objectives of the Federation.
5. After the settlement the books and documents of the Federation will be kept for seven years by a person to be designated by the General Assembly.

FINAL PROVISION

Article 22

The Board of management is fully competent in all matters that are not consigned to other organs by law, constitution or other regulations.

EFRS

EUROPEAN FEDERATION OF
RADIOGRAPHER SOCIETIES

EFRS - European Federation
of Radiographer Societies

Catharijnesingel 73
3511 GM Utrecht
The Netherlands

⊗ www.efrs.eu

✉ info@efrs.eu

📘 [/EFRS.eu](https://www.facebook.com/EFRS.eu)

🐦 [@EFRadiographerS](https://twitter.com/EFRadiographerS)

ANNEX 1 - LIST OF FOUNDING SOCIETIES IN 2008

1	Austria	Verband der Radiologietechnologinnen Österreichs
2	Belgium	Medical Radiological Technicians of Belgium
3	Belgium	Vereniging van Medisch Beeldvormers
4	Cyprus	Pan Cyprian society of Radiographers
5	Croatia	Croatian society of Engineers of Medical Radiography
6	Czech Republic	Společnost radiologických asistentů České republiky
7	Denmark	Foreningen af Radiografer i Danmark
8	Estonia	Estonian Society of Radiographers
9	Finland	Suomen Röntgenhoitajaliitto ry
10	France	Association Française du Personnel Paramédical d'Electroradiologie
11	Germany	Deutscher Verband Technischer Assistenten in der Medizin
12	Greece	Panhellenic Society of Radiotechnologists
13	Greece	Greek Society of TEI's Medical Radiological Technologists
14	Hungary	Magyar Radiológus Asszisztensek Egyesülete
15	Iceland	Icelandic Society of Radiographers
16	Italy	Federazione Nazionale Collegi Professionali Tecnici Sanitari di Radiologia Medica
17	Latvia	Latvian Society of Radiographers
18	Lithuania	Lithuanian radiographers association
19	Malta	Society of Medical Radiographers
20	Netherlands	Nederlandse Vereniging Medische Beeldvorming en Radiotherapie
21	Norway	Norsk Radiografforbund
22	Portugal	Associação Portuguesa dos Técnicos de Radiologia, Radioterapia e Medicina Nuclear
23	Serbia	Udruženje radioloških tehničara i tehničara nuklearne medicine Srbije
24	Slovakia	Spolocnost radiologických asistentov Slovenskej republiky
25	Slovenia	Društvo radioloških inženirjev Slovenije
26	Spain	Asociacion Española de Tecnicos en Radiologia
27	Sweden	Svensk Förening för Röntgensjuksköterskor
28	Switzerland	Schweizerische Vereinigung der Fachleute für medizinisch technische Radiologie
29	United Kingdom	Society and College of Radiographers